



## **JOB DESCRIPTION**

**Job Title: Delivery, Packaging and Warehouse Assistant**

**Salary: Starting salary £16,325 p.a.  
depending on experience & qualifications**

**Hours: 40 hours per week**

**Location: North Brewing Co Ltd  
Units 5 & 6, Taverners Walk Industrial Estate  
Sheepscar Grove  
Leeds LS7 1AH**

**Closing Date 31<sup>st</sup> May 2019**

### **Company Background:**

North Brewing Co is our 30bbl brewery and tap room, a mere ten-minute stroll down the road from our sister company North Bar. Since launching in 2015, our brewery has quickly established itself amongst the leading breweries in the country. We make beers like they should be: big juicy flavours with tonnes of hops; fun, playful and interesting flavour combinations and classics that demonstrate an uncompromising approach to quality. From our best-selling Sputnik pale ale to award-winning Transmission IPA to some truly fantastic collabs with breweries from across the world.

We have an exciting opportunity for you to join our expanding brewery full of passion and potential. You'll be working for our talented Head Brewer Seb Brink, formerly of Golden Owl. If you have a sense of adventure, integrity, a hard work ethic and an uncompromising ethos when it comes to quality then this is the job for you. Below is an outline of the tasks associated with this role, it is a non-exhaustive list. Being a new business in our infancy it is an ever-evolving list and key to the smooth running of our brewery is having a strong, collaborative team who have a genuine desire to help each other.



## **Job description:**

- Main duties
  - Drive, vans, trucks, passenger cars handling warehouse materials
  - Integrate best practices in handling warehouse materials
  - Handling deliveries
  - Pack, stock, organise and re-arrange products in warehouse
  - Keep neat and clean warehouse premises.
  - Packing goods with bubble wrap and pallet wrap
  - Labelling packaged goods
  - Reporting problems to supervisors
  - Organise and maintain records of inventories up to date
  - Monitor and manage inventory control.
  - Manage and handle shipping, loading and unloading of products
  - Attending weekly calendar meetings with the team
  - Operate forklifts and pallet jacks
  - Handle delicate products with upmost care
  - Building Pallets for Domestic and Export
  - Follow Standard Operation Practices
  
- Other duties may include
  - Cleaning casks
  - Tidying and cleaning for tap opening
  - Handling sales enquiries
  - Helping to organise brewery space
  - Kegging
  - Working on the canning line
  - Building stuff!

## **Must haves:**

- Full, clean UK driving license
- Diligence; including a relentless, uncompromising dedication to cleanliness and sanitation
- Excellent customer service
- Ability to handle/lift full casks and kegs. Not both at once
- Basic computer literacy
- Good work ethic
- Be a nice person

## **Desirables:**

- Forklift license
- The ability and confidence to handle a drill driver, a wood saw and a spirit level. At least have a go!
- Charm, charisma, wit